

# MICHIGAN STATE SPORTS CAMP

## PLANNING YOUR ARRIVAL

### Parking?

Capacity in lots is affected by shared use and construction. Allowing ample arrival time is suggested. *Please note: There are few special events during the summer. However, if special event personnel are posted (e.g. June 14-16, 2019, July 24-25, 2019), event parking requirements and restrictions supersede general parking and a cash only parking fee is required at the lot entrance. Below is general parking information for Sports Camps 2019 as of January 2019. General camp parking information and updates will be available at <http://scp.police.msu.edu> starting May 2019. Corresponding lot numbers and locations may be found at [maps.msu.edu](http://maps.msu.edu) under Main Map.*

**Registration, Check-in/check-out, move-in/move-out, visiting camps, attending camps (Unless special event personnel are posted, then cash payment required at lot entrance):**

#### Complimentary CAMPER parking (daily & overnight):

**Dates in effect: June 8, 2019 - Aug 2, 2019**

- Lot 83 (off Service Road, near Harrison Road)
- Lot 89 (Farm Lane at Mt. Hope Road)

#### Complimentary VISITOR parking (daily, NO overnight):

**Dates in effect: June 8, 2019 - Aug 2, 2019**

- Lot 15 (access from Kalamazoo Street)
- Lot 83 (off Service Road, near Harrison Road)
- Lot 89 (Farm Lane at Mt. Hope Road)

#### Pay-to-park

- ▶ **Meter parking:** Check hours of operation at meter (e.g. residence hall meters require payment 7am-midnight every day).
- ▶ **Pay-by-plate parking:** Unless special event, payment required Monday-Friday only, no overnight parking. Immediately after parking, entry of the vehicle's license plate number and payment to park are required at the lot kiosk or by using the SpotOn.msu.edu app.
  - Lot 39 (south of International Center off Shaw Lane)
  - Lot 63W (southwest of Breslin Center off Harrison Road)  
Weekend (no overnight) parking allowed June 9, 2019-Aug 3, 2019
  - Lot 79 (south of Spartan Stadium off Shaw Lane)
  - Ramp 5 (east of MSU Police Department off Trowbridge Road)
- ▶ **Visitor pay lot:** Unless special event, cash fee required at exit Monday-Friday only, no overnight parking:
  - Lot 62W (north of IM West)

#### Permit Parking

- ▶ **Sports Camps visitor permit:** Required in lots signed at entrances requiring an employee permit and in general employee spaces only. Not valid for special event parking, at meters, lease spaces, University vehicle spaces, or disability spaces. Such lots include Lot 63E by Breslin, Lot 67 (Monday - Friday) near the Jenison Fieldhouse and Lots 71, 72, 73 & 74 near the camp residence halls. The permits are limited to Sports Camps visitor use only (campers use Lot 83 or 89). Permits may be purchased online from the MSU Parking Office starting in May at <http://scp.police.msu.edu>.

*Parking enforcement is in effect. Vehicles illegally parked (e.g. in a space requiring a permit, parking on hash marks, in a University vehicle or lease space, outside a space, along a curb, in the grass, obstructing traffic, in a drive lane, in a space requiring a valid disability placard or plate) are subject to enforcement. Parking is enforced by the Parking Division of the MSU Police Department. They may be contacted at 517-355-8440 should you have parking questions.*

#### Who will be at check-in?

- Camp office staff to answer questions about registration.
- Camp coaches and/or camp directors to discuss camp content and hand out camp daily schedules.
- Athletic Training Staff to report any medical issues or concerns you may have about your camper and also to check-in any prescription medications.
- Housing to issue room assignments, room keys, directions to residence halls and address any housing issues with roommates, etc.

#### What to expect at check-in?

At check-in, campers will receive the following:

- Residence Hall assignment for resident campers only, keys and directions to residence hall.
- Daily Schedule, when and where to report after camp check-in.

#### What is the Medication Policy?

**All Young Campers that are currently taking prescription medications will need to turn them over to athletic trainers at camp check-in to be administered by the athletic training staff during camps.**

In addition, MSU Student Athletic Trainers will be available to address any medical concerns or medical needs a camper may have during camp.

#### Do I need a Physical and Medical Insurance to participate?

No, each participant should have his or her own medical insurance, however, it is not required as all participants are automatically enrolled in MSU's accident insurance plan. Eligible covered expenses will be paid only if they are in excess of other valid and collectible insurance.

#### What is the Refund Policy?

Campers unable to attend camp are entitled to a refund minus a \$55.00 cancellation fee if you mailed/faxed in your application or a \$30.00 cancellation fee if you registered on line **provided you canceled prior to the first day of camp.** All refund requests must be submitted in writing to the camps office **prior** to the first day of camp and the appropriate cancellation fee will be charged **regardless of the reason for cancellation. Allow 7-10 days for refunds back on credit cards and 2-4 weeks for check refund.** No refund for any reason including injury or illness will be given once a camper is on campus. Written refund requests can be submitted via fax or email. The fax number is **(517) 355-6891** or the email address is **msucamps@msu.edu**. **Please do not call or leave a message requesting a refund on the camps office line.**

#### What should I bring to camp? FOR OVERNIGHT CAMPERS ONLY

All personal items the camper brings are at their own risk as MSU is not responsible for lost or stolen items. The following is a list of suggested items only:

- **Alarm Clock.** Campers are required to independently report for breakfast and roll call.
- **Fan.** Residence halls are not air conditioned so campers are encouraged to bring a fan.
- **Toiletries & Towels.** Campers will have access to a pool and shower.
- **Pillow and Favorite Blanket.** Linens are provided.
- **Casual clothing, swimsuit, gym shoes and small duffel/cinch bag.**
- **Limited Spending Money.** (if desired) The residence halls have vending machines and there are local pizza and sub shops that deliver to the residence halls. In addition some of our camps have apparel for sale during camp.
- **Bathing suit**
- **Cell phones.** Although campers will not be allowed to use cell phones during camp sessions, your child may bring a cell phone, please do so at your own risk. Any misuse of cell phones/cameras during camp will be cause for immediate dismissal from camp and **no refund will be given.**
- **Snacks.** Resident campers are given 3 meals a day as well as water and Gatorade during camp. Campers may bring non-perishable snacks for evening hours. Please do not bring peanut snacks due to airborne allergies.
- **Sport Specific Equipment.** Please refer to your sports brochure for a list of sports specific equipment to bring to camp or contact your sports office.

**Bullying in any form will not be tolerated and will result in immediate dismissal from camp, no refund will be given.**

**MSU is a tobacco free campus including Vaping & E-cigarettes.**

# MICHIGAN STATE SPORTS CAMP

## Procedures for Early Dismissal

In the instance that a participant needs to leave either temporarily (i.e.: for an appointment, family event, etc.) or permanently prior to the end of the program, the participant's authorized parent(s), guardian(s), or other emergency contact(s) must complete the Pick-up/Drop-off/Commuter Form and return it the front desk of the residence hall where the camper resides or the coach of the camp if not residing in residence halls. When the participant is picked up from the program, sports camp staff will ask for a photo ID to verify the identity of the adult attempting to pick up the participant. Program staff will only permit participants to be released to individuals who have been authorized by the parent(s)/guardian(s). In the event that an unauthorized adult attempts to pick up the participant, program staff will make contact with the authorized parent(s), guardian(s), and/or emergency contact(s). In the instance of protecting the safety of all youth participants, local authorities will be contacted if it is deemed necessary by program staff.

In the instance of an emergency or if it has been determined that a participant's behavior violates University and/or program policies and requires early dismissal from the program, program staff will make contact with the participant's approved adult contacts, and the participant's parent(s), guardian(s), or emergency contact(s) must pick up the participant immediately.

## Procedures for Emergency Situations

The MSU Alert System for emergencies sends out notifications via email, text message, and prerecorded phone call. If you would like to receive SMS text messages on your cell phone, you can register your phone information by logging in to our system and adding your number, at <http://alert.msu.edu/>.

In case of a weather related emergency, (severe thunderstorm warning or tornado warning), everyone should seek shelter in an interior hallway in the basement or ground level of a building, or in the lowest level of a parking ramp away from windows.

In case of other emergencies on campus (accident, medical emergency, suspicious activity, presence of a firearm), the best course of action is to call 911 immediately.

If a "Secure in Place" action is advised (for active violence), you should:

- ▶ Lock doors of the room you are in (Main doors of building will also be locked.)
- ▶ Close blinds and turn off lights.
- ▶ Find a well-hidden and protected area to hide using objects in the room to barricade with or hide behind.
- ▶ Wait for the "All Clear" from the MSU Alert System before leaving your secure location.

## GPS Addresses

**Jenison Fieldhouse:** 223 Kalamazoo St., East Lansing, MI 48824

**Smith Center:** 282 W. Shaw Lane, East Lansing, MI 48824 (Across From Football Stadium)

**Munn Ice Arena:** 509 Birch Rd., East Lansing, MI 48824

**Breslin Center:** 534 Birch Rd, East Lansing, MI 48824

**Skandalaris/Clara Bell & Duffy:** 771 Chestnut Rd, East Lansing, MI 48824

**Case Hall:** 842 Chestnut Rd, East Lansing, MI 48824

**E. Wilson Hall:** 219 E. Wilson, East Lansing, MI 48824

**W. Wilson Hall:** 219 E. Wilson, East Lansing, MI 48824

## Campus Map

Link: <https://maps.msu.edu>

## Contact Information

Call the Residence and Hospitality Services Conference Office for special needs and housing:  
**(517) 353-4313**

Call the Residence Hall Service Center for concerns regarding campers:

**Case Hall:**  
**North (517) 355-7250**  
**South (517) 355-6968**

**East Wilson:**  
**(517) 353-0300**

**West Wilson:**  
**(517) 353-0602**

Call each sport office individually for specific questions on instructions, techniques, camp content, etc. Phone numbers are listed on our web site:

[www.msuspartans.com](http://www.msuspartans.com)

Call Guest Services for Lost & Found:  
**(517) 353-4313**

For Dietary Information go to:  
[www.eatatstate.com/nutrition](http://www.eatatstate.com/nutrition)

Email or Fax the camp office with general questions, on enrollment or requests for change in camp sessions:

fax (517) 355-6891

email: [msucamps@msu.edu](mailto:msucamps@msu.edu)

[www.sportcamps.msu.edu](http://www.sportcamps.msu.edu)

@MSUSportsCamps

